

BILL SUMMARY
1st Session of the 59th Legislature

Bill No.:	HB 2362
Version:	FULLPCS1
Request Number:	7288
Author:	Rep. Boles
Date:	2/17/2023
Impact:	Please see previous summary of this measure

Research Analysis

The proposed committee substitute to HB 2362 establishes procedures for municipalities that elect to participate in a biennial agree-upon-procedure engagement. The measure also extends the ability to participate in a biennial agreed-upon-procedure engagement to public trusts with municipal governments as the beneficiary that meet certain financial requirements.

The procedures required of governing bodies include:

- Verifying cash deposits for the general fund and utility fund were made in the appropriate accounts;
- Establishing policies related to adjustments or write-offs for receivables due to municipalities and the utility-related trust and testing for adherence to those policies;
- Setting a pay rate for the city manager, city clerk, city treasurer, and payroll clerk and checking for over compensation;
- Establishing polices of use for debit or credit cards and testing for adherence to those policies;
- Ensuring bank account balances and bank statements match, preparing a cash basis schedule of changes in fund balances for each fund, and determining if any bank accounts that are not under city council purview exist;
- Comparing uninsured deposits at fiscal year-end to the fair value of pledged collateral and comparing the use of material-restricted revenue and resources to their restrictions; and
- Inquiring if any instances of known fraud, illegal acts, or noncompliance have occurred.

Prepared By: Keana Swadley

Fiscal Analysis

The measure is currently under review and impact information will be completed.

Prepared By: House Fiscal Staff

Other Considerations

None.

